

**AGENDA** of the Personnel Board of the Town of Burrillville to be held Tuesday, May 14, 2013 at 8:30 a.m. at the Town Hall, 105 Harrisville Main Street, Harrisville, RI.

**MEMBERS PRESENT:** Valerie Leduc, Paul MacDonald and Charlotte Gabrielson – Alternate Member

**MEMBERS ABSENT:**

**CALL TO ORDER:**

**APPROVAL OF MINUTES:**

- 1) Discussion, consideration and action relative to the approval of the April 9, 2013 meeting minutes and dispense with the reading of said minutes.

**APPROVAL OF INVOICES / EXPENDITURES:**

- 2) Discussion, consideration and action relative to the CPS HR Consulting invoice dated April 9, 2013 in the amount of \$355.30 for the Police Officer Sergeant promotional testing.
- 3) Discussion, consideration and action relative to the CPS HR Consulting invoice dated April 9, 2013 in the amount of \$365.20 for the Police Officer Lieutenant promotional testing.
- 4) Discussion, consideration and action relative to the CPS HR Consulting invoice dated April 9, 2013 in the amount of \$696.30 for the Police Officer Major promotional testing
- 5) Discussion, consideration and action relative to the Bargain Buyer invoice dated April 17, 2013 in the amount of \$220.00 for advertising the Driver, Laborer, Operator eligibility testing.

**CITIZEN COMMENT:**

**UNFINISHED BUSINESS to be considered and acted on:**

- 6) Discussion, consideration and action relative to making sure our written advertisement reflects current policies and procedures.
- 7) Discussion, consideration and action relative to the Municipal Salary Survey.
- 8) Discussion, consideration and action relative to consideration for Veterans.
- 9) Discussion, consideration and action relative to the Status of Lists.
- 10) Discussion, consideration and action relative to the Promotional Police testing.
- 11) Discussion, consideration and action relative to Driver/Laborer/Operator testing.
- 12) Discussion, consideration and action relative to the Chief of Police search.

- 13) Discussion, consideration and action relative to an event to mark the retirement of Chairman James Moran and to recognize his years of devoted service.
- 14) Discussion, consideration and action relative to the appointment of a third full-time member for the Personnel Board.

**NEW BUSINESS:**

- 15) Discussion, consideration and action relative to testing through the Prove It website.
- 16) Discussion, consideration and action relative to reimbursement of a candidate fee for Probationary Police Officer.

**COMMUNICATIONS:**

**REQUEST FOR EXECUTIVE SESSION:**

- 17) Request for Executive Session from Paul MacDonald pursuant to Rhode Island Open Meeting Law [42-46-5 (a)(1)] for discussion and considerations related to job performance of Promotional Police candidates.

**GENERAL DISCUSSION:**

**ADJOURN:**

The Town of Burrillville will provide accommodations needed to ensure equal participation. Please contact the Burrillville Town Clerk at least three (3) business days prior to the meeting so arrangements can be made to provide such assistance at no cost to the person requesting it. A request for this service can be made in writing or by calling (401) 568-4300 (voice) or "via RI Relay 1-800-745-5555" (TTY).